

MUSCOGEE (CREEK) NATION
REQUEST FOR QUALIFICATIONS
DESIGN-BUILD SERVICES

The Muscogee (Creek) Nation is soliciting Requests for Qualifications from qualified construction firms to provide Design Services, Specifications, Engineering Services, and Construction Services through a stipulated lump sum Design/Build contract for the Muscogee (Creek) Nation **"CMN Housing Expansion"**.

PROJECT DESCRIPTION

The **College of the Muscogee Nation Housing** is a **multi-unit** facility housing **acomodations for (64) students**. The expansion is to add housing for (8) more students to the North of the current (3) units housing facility. The design-build contractor is to provide an add alternate for adding a (3) unit to the (2) units provided in the drawings by Tribal Cosntruction Services. The new units are to match the existing adjacents units accordingly. The structure is located in Okmulgee, Oklahoma, **1212 Falcon Court**.

SCOPE OF SERVICE

The scope of work is for the construction of the **CMN Housing expansion** and all associated site work. Tribal Construction Services will provide a set of "bridging documents" for your use with the stipulated sum and design direction. The "bridging documents" are not meant for construction but only to give each bidder a clear understanding of what we desire in this project. It is the intent of the scope for the general contractor to include in his\her bid, design services, all construction, electrical, mechanical, and finishes (flooring, ceiling, data, etc.). The contractor is to provide a turn-key facility at completion. The design team is responsible in ensuring all building codes are met and followed. **A non-mandatory Pre-bid is set for "03.14.2016" on job site at 1:30.** The Muscogee (Creek) Nation requires the following three bonds: Bid, Performance, and Payment. The major tasks for the project include, but will not be limited to, the following:

By "02.28.2016"	Request for Qualifications issued/published
By "03.29.2016"	Statement of Qualifications Due
By "04.01.2016"	Interview short listed firms and ranking of firms
By "05.10.2016"	Contract awarded to most responsive Design/Build firm
By "06.14.2016"	Construction Start

SELECTION & EVALUATION CRITERIA

Submissions will be evaluated by the selection committee based on the following criteria:

1. Firm Experience/Qualifications (0-20 points)
2. Staff Experience/Qualifications (0-15 points)
3. Responsiveness to Muscogee Nation's Needs (0-20 points)
4. Capability of Meeting Schedule (0-20 points)
5. Stipulated Sum (0-5 points)
6. Indian Preference (10 points)
7. Creek TERO Preference (10 points)

Submission of qualifications indicated Respondent's acceptance of the evaluation techniques and recognition that subjective judgments must be made by the Owner during the evaluation process.

The Owner makes no guarantee that an award will be made as a result of this RFQ, and reserves the right to accept or reject any or all submittals, waive any informalities, irregularities, or minor technical inconsistencies, or delete any item/requirement from this RFQ or contract when deemed to be in the Owner's best interest. Representations made within the qualifications submittals will be binding on responding firms.

INSTRUCTIONS FOR QUALIFICATIONS SUBMISSION

All firms must submit **four (4)** written, 8.5x11 bound qualifications documents (100 pages or less) and one (1) electronic copy in accordance with the Request for Qualifications instructions. Electronic copies shall be submitted to mbillie@mcn-nsn.gov. Deadline for submission of bound written and electronic copies must be received by no later than **1:30 p.m. on March 29, 2016** and should be addressed to:

Muscogee (Creek) Nation
Attn: Lisa Lewis, Office of Management & Budgets
1008 East Eufaula – Okmulgee, OK 74447

RFQ packets may be obtained by calling the Office of Tribal Construction Services at 918.549.2465 between 8:00 a.m. and 5:00 p.m. (M-F). Questions concerning the Request for Statements of Qualifications may be addressed to Keith Bunner, Project Manager, 918.549.2461.